

VIRGINIA MILITARY INSTITUTE

LEXINGTON, VIRGINIA 24450-0304

VMI Police Department
Phone 540-464-7755
Fax 540-464-7756

21 January 2025

MEMORANDUM

TO: The Audit, Finance and Planning Committee

FROM: Chief Michael Marshall

SUBJECT: Clery Act Overview

VMI is responsible for compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act is a federal law that requires institutions of higher education participating in Title IV student aid programs to disclose information about certain crimes, emergencies, fires, and various safety related policies with the goal of enhancing campus safety.

Under the Clery Act, VMI must prepare, publish, and distribute an Annual Security Report (ASR) by October 1 of each year. In addition, the ASR must include statistics for the three most recent calendar years concerning the occurrence of certain crimes on campus, in or on certain non-campus buildings or property, and on public property. The crimes that must be reported include criminal homicide; sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; arson; dating violence; domestic violence; stalking; hate crimes; and arrests or disciplinary referrals for liquor law violations, drug law violations and weapons violations. The ASR must also contain fire related policies and fire statistics for each on-campus student housing facility.

Various key members of the VMI Police Department are accountable for gathering the required statistics and publishing the Annual Security Report (ASR). The ASR must be made available to all current cadets, employees, and to applicants for admission and employment. Compliance with this program is monitored by the United States Department of Education and schools that violate the Clery Act can face fines for each infraction.

